

JUNIOR SCHOOL P&C MEETING

WEEK 2, TERM 3

3:15PM – 4:30PM

21ST JULY 2026

IN PERSON: JUNIOR SCHOOL LIBRARY



WELCOME AND ATTENDANCE

Attendees

Jordan Burke

David Tran

Rebecca Cavallaro

Katy Cooper

Cindy Shin

Apologies

David Herst

Ben Respondek

Mindy Booker

Peter Marshall

Amy Schoon

PRELIMINARY ITEMS

New members

N/A

Ratification of previous minutes

Yes – no
changes

OUT OF SESSION MOTIONS

No out of session motions



OUTSTANDING ACTIONS

Moving to in person (3:15pm start) Week 2 meeting, then Week 7 meeting online (6pm start) for each Term.

Inform parents kids can come to P&C meeting – to be added to Bees Knees

JUNIOR SCHOOL PRINCIPAL – JORDAN BURKE

Semester 1, 2026 Academic Results: Report cards went out last Thursday. Huge effort by staff. Typically send out later than senior school, if sent earlier less time to achieve results. Share results in x3 areas: Academic – comparing cohorts/ Year on year / Social and emotional data (resilience project). Majority of yr 5 classes do resilience project (approx. 70 kids) completed the survey – evidence is strong that these kids are above average.

Last Week of Term 4 Preparations: Would like to approach P&C subcommittee, to fund the jumping castle/ slide fun day (MOTION)

Report Card Feedback: Now have the ability to create report cards that include workload and feedback. Staff asked if school can alter it, part of the process is getting feedback from parents. A survey is to come for parental feedback. The requirement is to report to parents x4 per year. Usually that is x2 parent teacher interviews and x2 report cards. Will go to staff for feedback and then will match that with the parent feedback. Need to match purpose/ requirements with parent expectations/ insights. The more responses from parents, the better the changes will be.

May consider doing parent sessions – aim for x1 event in first half of 2027. Consider: <https://www.nathanwallis.com/>; <https://drkristygoodwin.com/about/>. <https://seenthefilm.com/>

P&C BUSINESS OPERATIONS – AMY SCHOON



JUNIOR SCHOOL P&C EXECUTIVE

Publishing minutes and agenda – on the website

Check on the website

Strategic priorities are ongoing



LEVERAGE
TECHNOLOGY



EMPOWER
VOLUNTEERS



CELEBRATE
CONTRIBUTIONS

CALENDAR 2026

Term 1

Tears and
Cheers

AGM

Disco

Term 2

Class Rep
Mixer

Mothers &
Families

Under 8's Day

Trivia Night

Term 3

Fathers &
Families

Bush Dance

Lapathon

World Teacher
Day

Term 4

Arts Jam

EOY Party

Year 5
Graduation

Ongoing

Every Kid
Eats

Microsoft 365

Systems

WORKING GROUPS

Active (* needs more help)

Father's and Families (Ben)

Bush Dance (David)

Every Kid Eats (Mindy)

World Teacher Day (Cindy)

Lapathon (Renee)

To be assigned

Arts Jam

Year 5 Graduation

EOY Party

GENERAL BUSINESS

None



MEETING DECISIONS

Decided P&C to pay \$3000 (including GST) for jumping castle and slide (second last day celebration).

Cindy Shin to have a KG email address

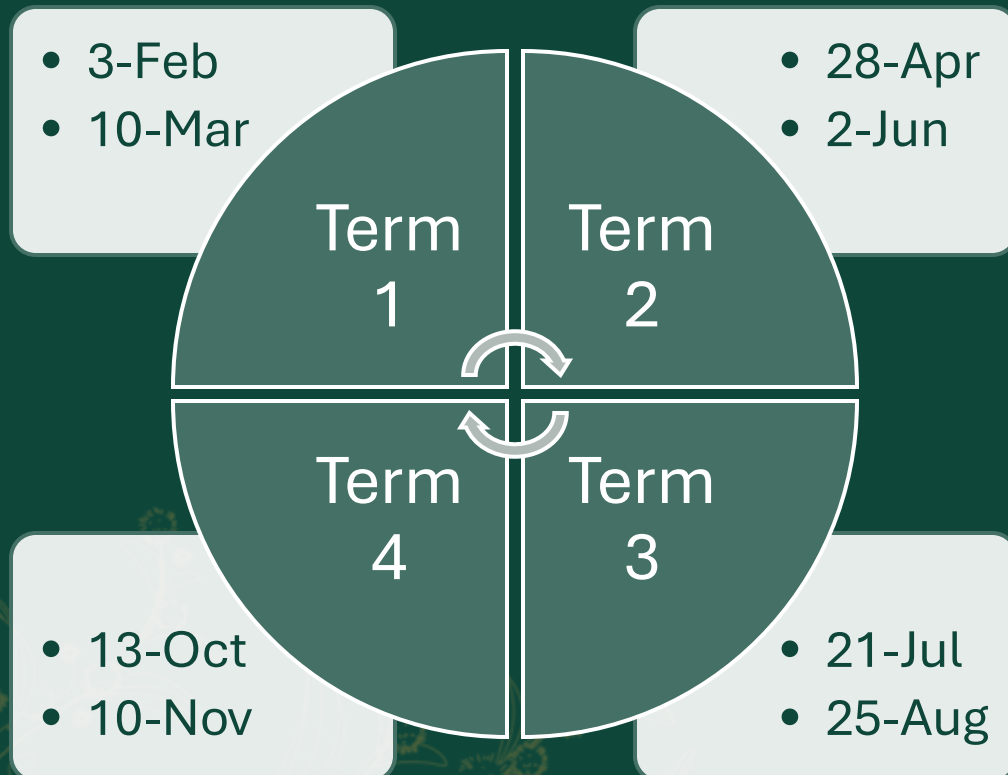
FOR ACTION BY NEXT MEETING

Inform parents kids can come to P&C meeting – to be added to Bees Knees

Cindy Shin to have KG email address

NEXT MEETING AND CLOSE

Meetings in Week 2 (in person) and Week 7 (online) of each term



Other info

Working groups meet as required

Meeting agendas are typically published in the Junior School Newsletter the “Bees Knees” (weeks 2, 6, 10)

Meeting minutes are distributed via website

The Junior School P&C reports to the KGSC P&C which also meets twice per term