



Parents & Citizens' Association

Payment Requisition: Load & Go card reimbursement

Authorised by:

Bank Account Signatory/s (1).....

Bank Account Signatory/s (2).....

P&C Business Manager (3).....

1. Purchased from Amount:

Description of goods

.....Receipt attached?.....

Business.....Received by (signature)

2. Purchased from Amount:

Description of goods

..... Receipt attached?.....

Business.....Received by (signature)

3. Purchased from Amount:

Description of goods

..... Receipt attached?.....

Business.....Received by (signature)

4. Purchased from Amount:

Description of goods

..... Receipt attached?.....

Business.....Received by (signature)

5. Purchased from Amount:

Description of goods

..... Receipt attached?.....

Business.....Received by (signature)

Office Use only: (EFT / Bpay / Cheque No.....) Date Paid : .../.../...
