

**Kelvin Grove State College
Parents and Citizens Association – General Meeting**

MINUTES

20th June 2016

Senior School Library - Kelvin Grove State College

1. ATTENDEES

- 1.1. Meeting commenced at 7.34 pm.
- 1.2. Attendees and Apologies – see attendance sheet.

2. RATIFICATION OF MINUTES OF PREVIOUS MEETING

- 2.1. GA moved and NR seconded that the minutes of the previous general meeting be accepted as printed. Carried.

3. COUNCILLOR/MINISTER UPDATE

None

4. BUSINESS ARISING FROM PREVIOUS MEETING

Previous month's general business

4.1. Last meeting it was noted that invoices had gone out in May. College is to note that lateness and amount (due to accumulation of a number of bills) of the invoices have caused issues for some parents.

4.2. *Current sport captain wrote to P&C to seek support for reversible 'bucket' sports hat as part of their plans to reinvigorate inter-house spirit. P&C supportive of the students continuing to research and will encourage house captains to seek quotes/styles from existing SUB shop suppliers. Update: students still working on logos and design for new hats. Once completed, school supplier will be approached to get quote.*

5. CORRESPONDENCE (for noting and any business arising)

- 5.1. Outwards: Sent evidence of purchase of percussion instruments as requested by Community Gambling Fund. Grant had been received by fund for purchase of musical instrument for up to \$12,632.
- 5.2. Outwards: Letter of support from P&C for the UK & Spain Football Excellence Tour (26/11 -11/12)

6. ELECTION OF TREASURER

6.1. Gary Carson has resigned from his role as Treasurer of the P&C. The P&C extend their thanks to Gary who was both passionate and effective in the role. Gary oversaw numerous initiatives that benefited the college and leaves the P&C businesses in a healthy financial state.

6.2. Treasurer: Nils Resare – nominated by JH and seconded by GA. Carried.

7. OUT OF SESSIONS MOTIONS PASSED BY P&C SINCE LAST MEETING

- 7.1. BOC: That the P&C approves that the OSHC hours revert back to 7 am opening time.
- 7.2. **That the P&C donate \$200 to the college for the Year 10 science fair.**

8. REPORTS

- 8.1. Business Operations Manager report (attached)
 - June Wilkins will be on holidays for a couple of months. Grant Asser will step into Business Operations Manager role on a voluntary basis.

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8.2. Treasurer report (attached)

- Audit will be undertaken for 1/1/16 to 31/5/16 as a requirement when Treasurer resigns. GA moved that Treasurer report be carried. NR seconded.
- It was also noted that as part of audit that all subcommittees will need to provide financial reports.

8.3. Principal's Report (to be tabled at meeting)

- Mike Loftus is resigning and will be replaced by Christine Coogan.
- Llew Paulger has been extended till the end of the year as College Principal.
- Year 10 Science Fair – was excellent. Next year is the 20 year anniversary of the fair.
- Year 11 formal went well.
- Middle School athletics carnival this Thursday and Friday (23 and 24 June)
- Junior School Build: timeline update (attached)

8.4. Other Reports

- 8.4.1. Chaplaincy report (attached)
- 8.4.2. College Liaison Officer (attached)

8.5. Subcommittee Meeting Reports

- 8.5.1. Music Supporters Group (attached)
- 8.5.2. Swimming Club Committee (none)
- 8.5.3. Junior School Parent Advisory Group
- 8.5.4. Middle and Senior School Parent Advisory Group – no meeting this month

9. MOTIONS ON NOTICE

9.1. BOC: That the P&C approve installation of additional port racks outside OSHC. Cost is estimated at \$2500 however further quotes will be sought. LP suggested to approach Trade Centre at Senior School. JW moved. RB seconded. Carried.

9.2. BOC: That the P&C approve installation of a sink in Senior Tuck-shop. Cost is estimated at \$3000 however further quotes will be sought. JW moved. RB seconded. Carried.

9.3. That the P&C approve payment of \$220 to renew Qld Association of School Tuck-shop membership from June 2016 to July 2017. JW moved. NR seconded. Carried.

9.4. JPAG: That the P&C approve sausage sizzle for the election on 2nd July. JR moved. RB seconded. Carried.

9.5. JPAG: That the P&C approve the raffle and running of bar for the Trivia Night on 23rd July. JR moved. LM seconded. Carried.

10. GENERAL BUSINESS

10.1. Gary Carson has resigned from his role as Treasurer of the P&C.

10.2. P&C has engaged Smith Auditors to undertake a financial audit as required when Treasurer resigns.

10.3. Middle School Pilates initiative – see attached outline.

Proposal: During school term the KGSC P&C supports the running of a once-a-week, before-school 'core strength' class for Grade 6 & 7 boys, and a 'pilates' class for Grade 6 & 7 girls for a nominal cost of \$5 per 45-minute class – promoted as 'Core Cadets'.

Next steps: LP is happy to discuss further.

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10.4. Qld Council of Parents and Citizens Association (QCPCA) representative. This role is a liaison between our P&Cs and other P&Cs. Support and professional development is available for the position. The position is currently vacant.

10.5. Music Supporters Group, JPAG and Swim club are still with Bank of Queensland. NR advised that we all need to be with the same bank. NR to follow up with Maree (book keeper).

11. REGISTRATION OF NEW MEMBERS

11.1. None

12. DATE OF NEXT MEETING

12.1. Monday 18th July 2016, 7:00 PM

13. CLOSE

13.1. Meeting closed at 8.47 pm.